

**PROVISION OF INDIVIDUAL EDUCATION PROGRAM TO  
PROFESSIONAL STAFF**

In accordance with New York State law, it is the policy of the Somers Central School District to provide copy of the Individual Education Program (IEP) to each regular education teacher, special education teacher, related service provider and other service provider who is responsible for its implementation.

As soon as practicable after a CSE meeting and prior to the time that services are to be commenced, the Director of Pupil Personnel Services, CSE or CPSE Chairperson, Sub-Committee Chairperson or Case Manager shall transmit a copy of the IEP to the individuals who are entitled to a copy of the IEP under this policy. All staff who receive a copy of the IEP shall be informed that the IEP is a confidential document and that it shall not be disclosed to any other person except as permitted by the Individuals with Disabilities Education Act (IDEA), the Family Educational Rights and Privacy Act (FERPA) or other federal or state laws.

The CSE Chairperson shall designate a member of the member of the professional staff who shall, prior to the implementation of the IEP, inform each teacher, assistant and support staff person of his/her responsibility relating to the implementation of the IEP and the specific accommodations, modifications and supports that must be provided for the student.

Adoption date: December 10, 2002