

CITIZENS ADVISORY COMMITTEES

The Board of Education recognizes that it can profitably utilize the talents, resources, and interests available among the district's residents to assist in developing the programs needed for the maintenance of a quality educational program in the schools of the district. To that end, the Board shall, at its discretion and in accordance with state law and regulation, appoint citizens advisory committees of representative residents of the district to meet with the Board to provide advice and reaction about important matters before the Board which may have special significance for the community.

Appointments to citizens' advisory committees shall be on the basis of interest, experience, expertise, and concern. No one shall be appointed as a representative of a specific group or area, unless it is the express purpose of the Board to have all areas of the community represented, in which case the Board will, in its discretion, appoint representative members of every such group or area. The Board shall make every effort to form a committee that is representative of the entire community.

Each committee shall be instructed as to:

1. the length of time each member is being asked to serve;
2. the service the Board wishes it to render;
3. the resources the Board intends to provide to help complete its job;
4. the approximate dates on which the Board wishes it to submit reports;
5. the time and place of the first meeting;
6. the Board policies governing citizens' committees to help clarify relationships from the beginning;
7. its relationships with the Board as a whole, with individual Board members, and with other members of the professional staff;
8. the approximate date on which the Board wishes to dissolve the committee; and
9. the degree of confidentiality to be employed during and after its work.

The Board may accept, reject, or return committee recommendations for further study. Any action stemming from committee reports is the responsibility of the Board.

Publicity

Publicity, or the release of information, concerning committee findings shall be the responsibility and the prerogative of the Board. The Board shall ensure that the public is made aware of the services rendered by such committees of citizens as it may appoint and shall also ensure that the public is informed of all major conclusions and recommendations made by such committees.

Staff Members

Members of the staff are encouraged to set up advisory committees as needed and in accord with Board policies. Individuals or groups within the staff wishing to establish an advisory committee should prepare a proposal for such a committee using this policy as a guide. Such proposals must be cleared through the office of the Building Principal and approved by the Superintendent of Schools. The Building Principal will forward information about the establishment and work of all such committees to the central office for inclusion in the Superintendent's reports to the Board.

Cross-ref: 4315.1, AIDS Instruction
4321, Programs for Students with Disabilities
6110, Budget Planning

Ref: Education Law § §4402; 4601
8 NYCRR §135.3(2)

Adoption date: November 22, 1993