

## SCHEDULE FOR CONTINUOUS RECRUITMENT DECENTRALIZED CIVIL SERVICE EXAMINATIONS 2016

Please refer to the following schedule for open filing windows:

1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter
Jan-Feb-Mar	Apr-May-Jun	Jul-Aug-Sept	Oct-Nov-Dec
02-101 Weigh Scale Operator	02-100 Entry Level Clerk - Office Support Series	02-101 Weigh Scale Operator	02-100 Entry Level Clerk - Office Support Series
02-112 Receptionist	02-102 Data Entry Operator	02-112 Receptionist	02-102 Data Entry Operator
02-114 Receptionist (Spanish Speaking)	02-119 Attendance Clerk	02-114 Receptionist (Spanish Speaking)	02-119 Attendance Clerk
02-120 Registration Clerk	02-129 Senior Information Systems Clerk	02-120 Registration Clerk	02-129 Senior Information Systems Clerk
02-122 Registration Clerk (Spanish Speaking)	02-140 Office Assistant (Automated Systems)	02-122 Registration Clerk (Spanish Speaking)	02-140 Office Assistant (Automated Systems)
02-124 Clerk – County Clerk	02-142 Office Assistant (Automated Systems) (Spanish Speaking)	02-124 Clerk – County Clerk	02-142 Office Assistant (Automated Systems) (Spanish Speaking)
02-400, 02-401 Office Assistant (Word Processing) OC & Promo	02-200 Intermediate Audit Clerk	02-400, 02-401 Office Assistant (Word Processing) OC & Promo	02-200 Intermediate Audit Clerk
02-404, 02-405 Office Assistant (Word Processing- Spanish Speaking) OC & Promo	02-201 Entry Level Financial Recordkeeping Clerk Series - Intermediate Account Clerk - Account Clerk - Audit Clerk	02-404, 02-405 Office Assistant (Word Processing- Spanish Speaking) OC & Promo	02-201 Entry Level Financial Recordkeeping Clerk Series - Intermediate Account Clerk - Account Clerk - Audit Clerk
02-416, 02-415 Senior Office Assistant (Automated Systems) OC & Promo		02-416, 02-415 Senior Office Assistant (Automated Systems) OC & Promo	
02-418, 02-417 Senior Office Assistant(Auto Sys) (Spanish Speaking) OC & Promo	02-204 Entry Level Financial Recordkeeping Clerk/Typist Series - Intermediate Account Clerk-Typist - Account Clerk-Typist - Audit Clerk-Typist	02-418, 02-417 Senior Office Assistant(Auto Sys) (Spanish Speaking) OC & Promo	02-204 Entry Level Financial Recordkeeping Clerk/Typist Series - Intermediate Account Clerk-Typist - Account Clerk-Typist - Audit Clerk-Typist