SHS PTSA Nominating Committee 2019-2020 SHS PTSA Nominating Form

Officers:

_____ **President** _____ **Vice President** – supports President

_____ **Treasurer** - Keeps the books and financial records, handles all monies

_____ **Recording Secretary** – Records minutes at all PTSA meetings and keeps the association records

_____ **Corresponding Secretary** – Informs the SHS PTSA Community of all PTSA meetings and sends out the weekly emails

Committees:

Chair	On	Committee Name	Committee Description
		8th Grade Orientation	Provides information packet to parents the evening of orientation
		Council Representative	Represent the SHS PTA at monthly council meetings.
		Class Parent Chair	Coordinates Class parents for all classes
		Driver Safety	Coordinates PTSA Driver Safety Program
		Education	Meets with faculty about educational issues with the goal of effecting positive change. Runs the Community Service Fair
		Freshman Class Parent Committee	Assists students and their faculty advisors with senior activities. Welcomes incoming freshman at Peer Orientation.
		Fundraising – Used Clothing	Organize and promote collection of used clothing & other items (spring)
		Fundraising – Graduation Flowers	Contact Commencement Flowers, Inc. with date and promote flower sales
		Fundraising – SAT/ACT Bootcamp & Essay Workshop	Coordinate boot camps with Catalyst to hold fall and spring sessions and promote in-home opportunities Coordinate summer essay workshops for incoming seniors.
		Graduation Hospitality	Arranges decorations/refreshments for graduation
		Grants	Receives & evaluates teacher requests for grants and provides recommendations to Exec Board
		Membership	Coordinates enrolling parents, teachers & students in the PTSA
		Parent/Student Program	Provide information and education to parents and students on various subjects.
		Red Ribbon	Works with school & community to encourage students to make healthy choices
		Reflections	A National PTA program that encourages an awareness of the arts
		SEPTA Representative	Represent the SHS PTSA at SEPTA meetings to share information between both PTA units.
		Scholarship	Coordinates fundraising activities and helps to distribute scholarship information and applications to SHS seniors.
		Staff Appreciation Lunch	Plans and coordinates lunch for the entire SHS Staff as a thank you.
		Student Directory	Copies and distributes the directory
		Website	Responsible for the SHS PTSA website content and design.

Name _____

Email _____

Please return to the SHS PTSA Nominating Committee POB 108 Lincolndale, NY 10540 by April 30, 2019