



SHS PTSA Mini-Grants



October, 2018

Dear Teachers,

The SHS PTSA Mini Grant program provides you with an opportunity to apply for funding for innovative projects that are typically not covered by the school district. If you have an idea that would enhance our students' educational experience in the classroom, or in an extracurricular club, and are a current PTSA member, we invite you to submit a request. Membership for the PTSA is \$10 per teacher and membership form can be found at:

<https://www.somersschools.org/Page/9036>

All interested applicants should complete a "Mini-Grant Request Form" and obtain Mr. Bayer's view and approval prior to submission. Here is the link! Scroll to bottom of page at:

<https://www.somersschools.org/Page/9036>

This year we will accept grant requests throughout the year until April 12, 2019. Grants will be presented to the PTA Executive Board and voted on each month. The meeting dates for the 2018-2019 school year are as follows: 10/25, 11/29, 1/17, 2/7, 3/21, 4/25, + 5/16. During the month of December, when there is no scheduled PTA Executive Board meeting, and for time sensitive grant requests, we will conduct a presentation and a vote through email. The maximum grant request we can consider is \$500.00.

Guidelines. The SHS PTSA encourages Mini-Grant Requests of all types, as long as they comply with the following guidelines, which are considered in evaluating a Mini-Grant Request:

- The project is new and innovative, has not previously been funded by any source and is not something that the school district should be budgeting for;
- The extent and manner in which a program will enhance, improve and/or complement school based activities, including the teaching process;
- The life span of a program, and whether it may have a sustainable impact and/or be integrated into the present curriculum; provided that the project must be able to continue in the future without additional PTA funding;
- The requesting teacher, or teachers, must be members of the PTSA;
- More than one teacher may submit a joint grant request however 2 teachers cannot submit the same request separately;
- Due to budget constraints, we will no longer be able to fund software or books; and
- The PTA will not pay third party vendors.

If you have any questions or require further information please do not hesitate to contact me.

Feel free to check out our website, too! <https://www.somersschools.org/Page/6389>

Sincerely,

Jennifer Azimi, PTSA Mini-Grant Chairperson azimi@optonline.net